

Group Procurement news

The latest news on collaboration with our suppliers

Sustainability is an important aspect of our cooperation with Swiss Post

1) Adapting procurement policy

The demands on procurement have become more varied and sustainability plays an important role today. Swiss Post has therefore developed its [procurement policy](#) so that its performance rating is anchored in sustainability.

2) EcoVadis is our platform for sustainability performance rating and supplier development

Swiss Post is expanding its cooperation with [EcoVadis](#). Suppliers and service providers with greater sustainability risks as well as suppliers of strategic importance are now obliged to undergo a regular performance rating by EcoVadis, upon completion of contract at the latest (see update to procurement policy). The performance rating criterion gives suppliers with an EcoVadis rating the opportunity to receive our best procurement rating (see [Newsletter 01/24](#) for details).

For seven years, we have worked with almost 400 of our suppliers to improve our sustainability performance with the help of the EcoVadis platform and have been able to achieve very positive results. For example, 60% of the assessed suppliers from our network improved their score in 2023/2024.

We actively support you in your development and in future, we will also create a learning plan with courses in the [EcoVadis Academy](#) (learning platform on sustainability at EcoVadis) that will be available to suppliers in our EcoVadis network.

Did you know that EcoVadis offers [tools](#) for calculating your greenhouse gas performance with the Carbon Estimator or the Carbon Calculator (for Premium customers only)? You can also now share your key figures on greenhouse gas management with us and other partners in your EcoVadis network. This data makes an important contribution to your customers' Scope 3 performance, contributing to our goal of achieving net zero by 2040.

We are currently looking at embedding the new [EcoVadis Vitals](#) service (free short questionnaire on sustainability) into our risk management. We will be happy to inform you about this at a later date.

We would like to thank you in advance for your support and look forward to implementing further improvements together.

3) Minor changes to the Supplier Code of Conduct for Responsible Procurement

The [Supplier Code of Conduct for Responsible Procurement](#) has been changed in two places. In order to strengthen the equal treatment of domestic and foreign providers, the principle of "equal pay for equal work" in accordance with ILO Standard 100 is now enshrined for all in Article 3.4.

In Article 3.5 concerning the working hours of employees, we now fully comply with the statutory provisions in force at the place of performance or the applicable industry-specific standard employment contracts.

The updated version 09/2024 of the Code applies to new procurement transactions. The changes have no impact on current transactions.



Tips and tricks for SAP Ariba

Tips for supplier registration in SAP Ariba

In addition to your registration questionnaire, you will also receive the “Supplier Code of Conduct for Responsible Procurement”. Acknowledgement of the Code is provided by means of a separate questionnaire, which you must also answer and submit. Your supplier registration cannot be processed further on our website unless both questionnaires are submitted. More information can be found in the [instructions under section 4](#).

For questions regarding supplier registration or other questions regarding submission of supplier invoices, you can contact sleinfuehrung@swisspost.ch or +41 58 667 07 71 (Monday to Friday, 9 a.m. to 12 noon). PostFinance AG suppliers can contact procurementPF@postfinance.ch directly.

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[Contact form](#)
[Supplier portal](#)

